

# EPIPHANY LUTHERAN ENROLLMENT AGREEMENT 1/2024

Child's Name \_\_\_\_\_ Nickname \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

I am enrolling my child in the preschool program of Epiphany Lutheran Preschool. The terms of our agreement are:

## CALENDAR

The program operates from Monday, September 9, 2024 to Thursday May 22, 2025. Epiphany Lutheran Preschool will follow the Centerville School Calendar for weather related closings.

**HOURS** The program has morning sessions from 9:00 to 11:30 am.

**REGISTRATION FEE** A \$50.00 registration fee is due at the time of enrollment. The registration fee is non-refundable.

## TUITION & SPECIAL EVENTS FEE

September tuition and the one-time Special Events fee are due September 1, 2024. Subsequent monthly tuition is due the 1<sup>st</sup> of each. There is a 10% sibling discount for the second child on monthly tuitions. The \$50 Special Events fee covers all special events and visitors for the year.

## MONTHLY TUITION RATES

2 ½ toddler program	MWF \$200	TTH \$175	
3 year old program	MWF \$185	TTH \$160	
4 year old program	MWF \$185	TTH \$160	M-Th \$225
Pre-Kindergarten	M-F \$265		

## ENROLLMENT PACKET

The required paperwork in the Enrollment Packet is due by May 10, 2024, in order to properly process these forms. Children may not attend ELP without this packet completed and returned.

**WAITING LISTS** If rosters are filled, we do keep wait lists. There is no cost to be on a wait list and we will notify you of future openings as they occur.

## WITHDRAWAL

A thirty day notice in writing or one month's tuition must be given prior to a child's withdrawal. Any child enrolled as of April 1 will be charged tuition through the closing of the year.

## PARENT RESPONSIBILITY

Parents are responsible for the safety of their children during drop off and pick up times. Epiphany Lutheran Preschool is not liable for children before they are dropped off or after they are picked up.

## PHOTOGRAPH PERMISSION

I grant permission for Epiphany Lutheran Preschool to use my child's photograph on its website and social media account for the purpose of informing and advertising. Initial one Yes \_\_\_\_\_ or No \_\_\_\_\_

## PLAYGROUND EQUIPMENT

I grant permission for my child to use the playground and school equipment for school activities.

## POLICIES

I have received and agree to abide by all policies in Epiphany Lutheran Preschool's Parent Handbook and the Enrollment Packet/Agreement.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator's signature \_\_\_\_\_ Date \_\_\_\_\_