



# Epiphany Lutheran Church

is scheduled to volunteer on the following date/time/location:

**Saturday, August 13, 2022**

**8:30 am - 3:30 pm**

**Build Site, 213 West Pease Ave., West Carrollton 45449**

PLEASE NOTE: All Habitat for Humanity of Greater Dayton Volunteers are REQUIRED to register and sign-up online through Volunteer Hub, per our liability insurance with Lockton Insurance.

With the recent updates with the CDC guidance regarding COVID protocol beginning March 1, 2022, masks will no longer be required for volunteers in our ReStores and build sites. Masks may still be worn as an individual choice. People with symptoms, a positive test, or exposure to someone with COVID-19 should wear a mask and follow all CDC guidelines for exposure.

## **Step 1: Getting Started as a NEW Habitat Volunteer!**

- To REGISTER as a NEW Habitat for Humanity of Greater Dayton Volunteer:
  - Please go to our Volunteer Hub Online Registration Site- [www.daytonhabitat.volunteerhub.com](http://www.daytonhabitat.volunteerhub.com)
- Click the **“Create Account”** link in the right-hand corner of the webpage.
- Create your Volunteer Hub Account.
  - Account: Username and Password
  - Affiliation: Please choose **Epiphany Lutheran Church** from the alphabetized list of volunteer group affiliations. Click the **“NEXT”** button at the bottom of the page.
  - Profile: Complete all required fields as indicated by an asterisk (\*).
- Congratulations! You have successfully created your account. Click **“NEXT”** to log onto your account and sign-up to volunteer.

## **Step 2: SIGN-UP for a RESERVED Volunteer Event: (As a Returning Volunteer)**

- Please go to our Volunteer Hub Online Registration Site- [www.daytonhabitat.volunteerhub.com](http://www.daytonhabitat.volunteerhub.com)
- Click the **“Sign-In”** button in the right-hand corner of the webpage.
- Sign-In with your username and password.
- Scroll down to find the reserved volunteer event for **Epiphany Lutheran Church** and click the **“Sign Up”** button next to the volunteer date of your choosing.
- If the volunteer event states that **“This event is reserved,”** you will need to edit your Volunteer Hub account to ensure you are affiliated with **Epiphany Lutheran Church**. Follow the prompts to finalize your volunteer event.



- You will receive an email confirmation immediately and a reminder email three (3) days before your scheduled volunteer event.
  - Please Note: You will not receive either email from Volunteer Hub if you opted out of the email option during the registration process.

### **Do you need to “CANCEL” your Volunteer Event?**

- “Sign-In” with your username and password.
- Click on the “My Schedule” link at the top of the page.
- Follow the prompts to “Cancel” your volunteer opportunity.

### **Build Site Information and Tips:**

- Wear closed-toed, sturdy shoes (or boots) and clothes you don’t mind getting dirty.
- Please dress appropriately for the weather (rain, snow, etc.). You may be working on interior and exterior volunteer tasks.
- Cold, bottled water and a Port-a-John will be provided on-site.
  - I suggest bringing your own water bottle to refill with water on site to better keep track of your water.
- Bring a camera! You’ll want to remember this day.
- Have FUN!

### **Did you forget your Volunteer Hub username and password?**

Email the Volunteer Services Coordinator, at [kday@daytonhabitat.org](mailto:kday@daytonhabitat.org). Please include your name and what you would like your new Volunteer Hub password to be. You will receive a confirmation email when your password has been changed.

If you have any questions about Volunteer Hub or volunteering with Habitat for Humanity of Greater Dayton, please contact the Volunteer Services Coordinator at 937.965.7679 or [volunteer@daytonhabitat.org](mailto:volunteer@daytonhabitat.org)

**Thank you for volunteering and thank you for offering a hand-up, not a handout, to Montgomery, Greene, and Clark County Families!**

**Kristina Day**

**Volunteer Services Coordinator**

**Habitat for Humanity of Greater Dayton**

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