

DISCLOSURE TO EMPLOYMNET APPLICANT REGARDING PROCUREMENT OF A CONSUMER REPORT

Epiphany Lutheran Church may obtain background information about you from a consumer reporting agency as permitted under the Fair Credit Reporting Act (“FCRA”). Thus, you may be the subject of a “consumer report” and/or an “investigative consumer report” which may include, but is not limited to: employment and education verifications; social security number verification; criminal and civil court records; personal interviews; driving records; and/or any other public records or any other information bearing on your character, general reputation, personal characteristics and trustworthiness. These reports may be obtained at any time after receipt of your authorization and, if you are volunteering, throughout your affiliation with Epiphany Lutheran Church. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report.

The report will be generated by an outside organization selected by Epiphany Lutheran Church. The scope of this notice and authorization of all-encompassing, allowing Epiphany Lutheran Church to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and, if you are selected, throughout your affiliation with Epiphany Lutheran Church to the extent permitted by law.

AUTHORIZATION TO CONDUCT BACKGROUND CHECK

I acknowledge receipt of the DISCLOSURE TO VOLUNTEER APPLICANT REGARDING PROCUREMENT OF A CONSUMER REPORT and certify that I have read and understand this document. I hereby authorize the obtaining of “consumer reports” and/or “investigative consumer reports” at any time after receipt of this authorization and, if I am volunteering, throughout my affiliation with Epiphany Lutheran Church. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by an outside organization acting on behalf of Epiphany Lutheran Church, and/or Epiphany Lutheran Church itself. I agree that a facsimile (“fax”) or photographic copy of this Authorization shall be valid as the original.

I do hereby agree to forever release and discharge, Epiphany Lutheran Church, its agent, and their associates to the full extent permitted by law from any claims, damages, losses, liabilities, costs and expenses, or any other charge or complaint filed with any agency arising from the retrieving and reporting of information. According to the FCRA, I am entitled to know if volunteering is being denied based on information obtained by Epiphany Lutheran Church, and to receive a copy of the investigate report, a summary of my rights under the FCRA, and the source of the report so that I may contact them if I wish.

- If I am a resident of Minnesota, California, or Oklahoma only, and would like a copy of the investigate report, I will check here.

(Applicant’s Name, printed – Last, First, Middle)

(Maiden or other Name(s) Used)

Applicant’s Signature

Date

The following information is required by law enforcement agencies and for other positive identification purposes when checking public records. It will not be used for any purpose other than for gathering information for the consumer report or investigative consumer report referenced above.

Social Security Number

Date of Birth

Home Address

City

State

Zip

Driver’s License Number and State

Name as it appears on License

THIS IS NOT AN EMPLOYMENT CONTRACT